



# QUICK GUIDE

## ARGO<sup>FT</sup>



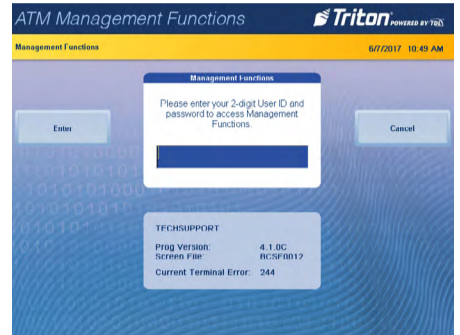
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## REVISION HISTORY

Revision	Description	Date	Author

## MANAGEMENT FUNCTIONS

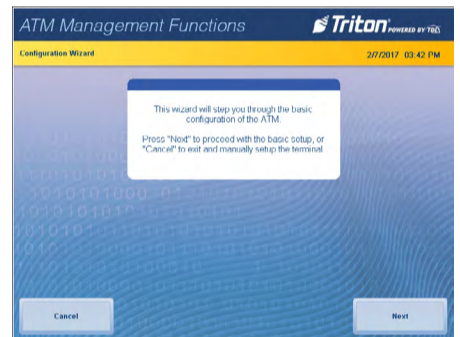
1. At ATM welcome screen, press and hold the <CTRL> key (blank key at bottom, right corner of keypad), press the **1** key, then release both keys. The Management Functions log on screen will be displayed.
2. Enter user ID and password, press **Enter**. The Management Functions main menu is displayed.



## CONFIGURATION WIZARD

Follow access instructions to enter Management Functions menu.

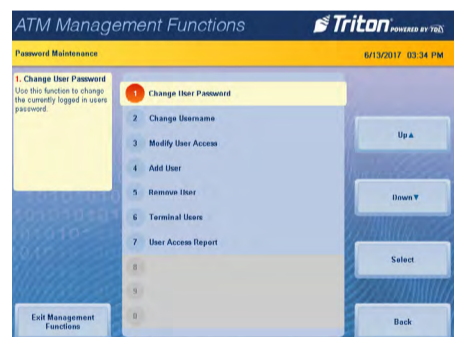
Begin the Configuration Wizard via *Management Functions > Terminal Configuration > More Options > Configuration Wizard*. This function walks user through basic configuration of an ARGO FT ATM. After completion, the ATM is ready to go into service.



## CHANGE USER PASSWORDS

Follow access instructions to enter Management Functions menu.

Change password(s) via *Management Functions > Password Maintenance > Change User Password*. This function allows the currently logged in user to change their password. For example, this function changes the master password if user is logged in with the master user ID of 00.

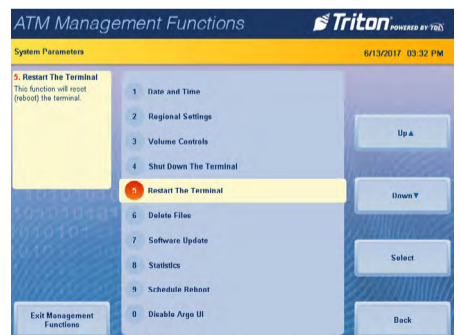


## RESTART / SHUTDOWN TERMINAL

Follow access instructions to enter Management Functions menu.

Restart terminal via *Management Functions > Systems Parameters > Restart the Terminal*. This function reboots the terminal.

Shutdown terminal via *Management Functions > Systems Parameters > Shutdown the Terminal*. This function powers down the terminal operating system. When prompted that shutdown is complete, turn power switch to the off (O) position.



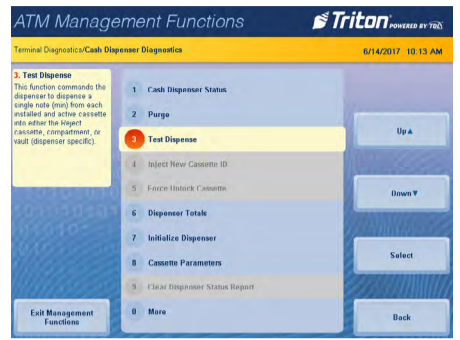
## DIAGNOSTICS

Follow access instructions to enter Management Functions menu.

Purge dispenser via *Management Functions > Diagnostics > Dispenser > Purge*. This instructs the dispenser to remove any notes (jams) in the feed path.

Perform a test dispense via *Management Functions > Diagnostics > Dispenser > Test Dispense*. This instructs the dispenser to dispense a minimum of one note from each installed cassette into the reject bin or cassette.

Test or reset printer via *Management Functions > Diagnostics > Printer > Reset/Test Printer*. This instructs receipt printer to re-initialize and perform a test print.

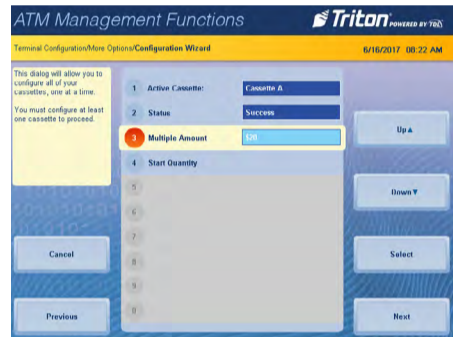


## MULTIPLE AMOUNT (SET DENOMINATION)

Follow access instructions to enter Management Functions menu.

Set denomination via *Management Functions > Terminal Configuration > Cassette Setup > Cassette Parameters > Multiple Amount*. Follow on-screen instructions.

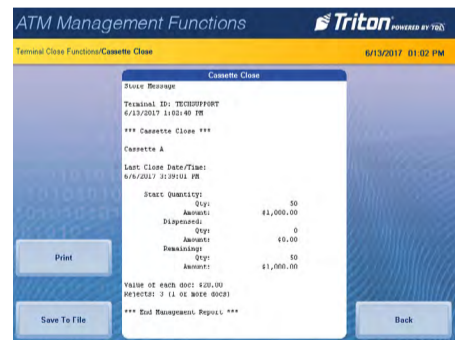
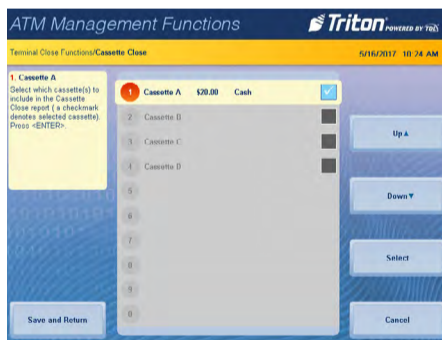
This function allows user to enter the type of document in the cassette, such as cash (\$10, \$20) or non-cash (coupons).



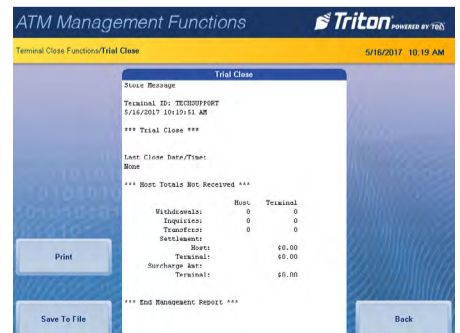
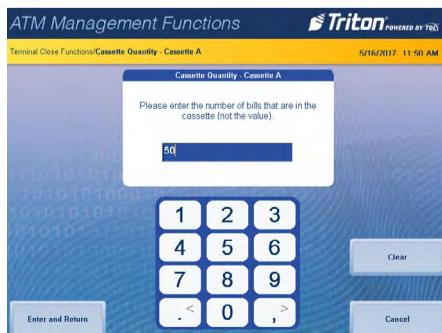
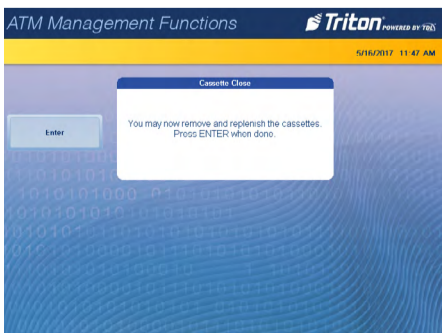
## CASSETTE CLOSE FUNCTIONS

Follow access instructions to enter Management Functions main menu.

1. Navigate to *Management Functions > Terminal Close Functions*.
2. Press **Cassette Close** option.
3. Press desired cassette(s) to be included in the cassette close, then press **Save and Return**.
4. Cassette close report will be displayed on screen. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



5. When report has been printed or saved, press **Back** button.
6. Remove and replenish selected cassettes, then press **Enter**.
7. Using the on-screen numeric keypad, enter the number of bills in the cassette(s). This is not the value.
8. Using the on-screen numeric keypad, re-enter the number of bills in the cassette(s). This is not the value.





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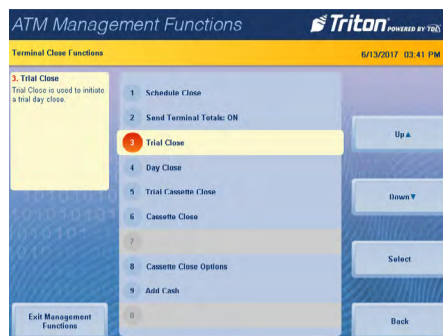
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## CLOSE FUNCTIONS

Follow access instructions to enter Management Functions main menu.

Perform a day close procedure via *Management Functions > Terminal Close Functions > Day Close*. This option is used to complete daily balancing of the ATM with the processor. Totals are cleared and counting begins for the next business day.

Perform a trial close via *Management Functions > Terminal Close Functions > Trial Close*. This function performs a close, but totals are not cleared.



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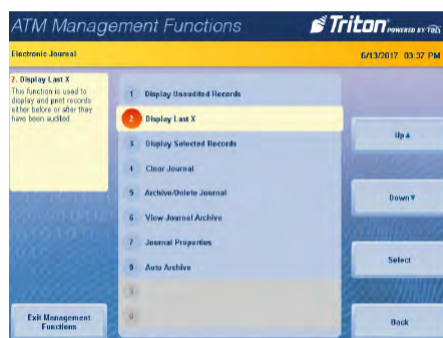
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## JOURNAL FUNCTIONS

Follow access instructions to enter Management Functions main menu.

Print **Last X** via *Management Functions > Journal > Display Last X*. This function allows user to view/print audited or unaudited journal entries. For example, entering the number 50 will allow user to view the last fifty transactions or events that occurred. Results can be sent to receipt printer.

Print **Unaudited Records** via *Management Functions > Journal > Display Unaudited Records*. This function allows user to view, print, and archive journal entries.



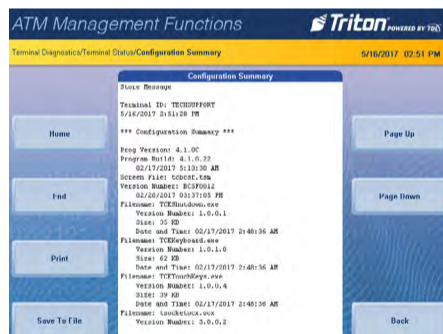
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## TERMINAL CONFIGURATION REPORT

Follow access instructions to enter Management Functions main menu. It is highly recommended that this report be printed and saved after initial setup of ATM, and each time changes are made to terminal configuration.

Access the configuration summary via *Management Functions > Diagnostics > Terminal Status > Configuration Summary*. This summary is a comprehensive report of current terminal configurations and hardware status information.

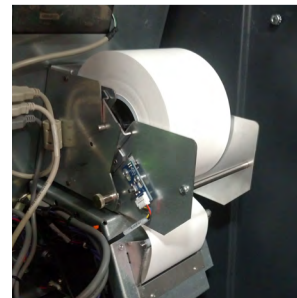
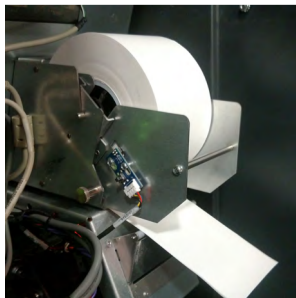


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## REPLENISH RECEIPT PAPER

1. With the unit powered on, open the top cabinet door.
2. Remove the green screw from the left side of receipt printer.
3. Remove receipt paper roll and spindle from accessories.
4. Place the new paper roll on the spindle. Ensure paper feeds from the bottom of the roll.
5. Place the paper roll into the printer bracket.
6. Pull receipt paper out and tear off. Ensure all adhesive has been removed from paper roll.
7. Insert the edge of the paper into the printer take-up slot. The printer will automatically grip and pull receipt paper into the paper path.
8. Perform a test print via *Management Functions > Diagnostics > Printer > Reset/Test Printer*.



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## UNLOCK THE ELECTRONIC COMBINATION LOCK BUSINESS HOURS CABINET

The electronic lock combination consists of six digits. Upon arrival, the combination is set at the factory default setting of 1-2-3-4-5-6. To open electronic lock, follow the steps below:

**\*\*Note\*\***

After each key press, the lock will beep. After the final digit is entered, the lock will beep twice and the 4-second open period will begin.

1. Enter the six-digit combination. If successfully entered, the lock will beep twice.
2. After lock is opened, the door may be opened. Open door by lifting up on the lever under the tab on the vault door. The bolt will retract when door is opened on the swing bolt style lock.

Invalid code entry - Lock will beep three times if combination is entered incorrectly. Repeat steps 1 - 2.

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## UNLOCK THE ELECTRONIC COMBINATION LOCK LEVEL 1 CABINET

The electronic lock combination consists of six digits. Upon arrival, the combination is set at the factory default setting of 1-2-3-4-5-6. To open electronic lock, follow the steps below:

**\*\*Note\*\***

After each key press, the lock will beep. After the final digit is entered, the lock will beep twice and the 4-second open period will begin.

1. Enter the six-digit combination. If successfully entered, the lock will beep twice.
2. Turn the outer dial clockwise to the open position within four seconds.
3. After lock is opened, the door may be opened.

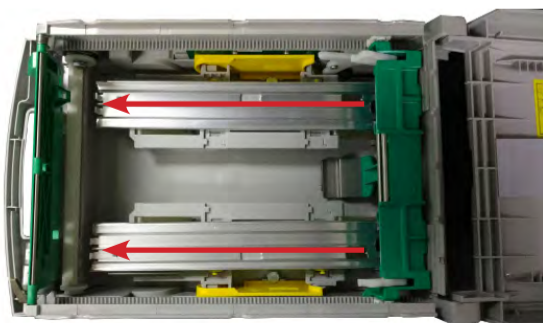
Invalid code entry - Lock will beep three times if combination is entered incorrectly. Repeat steps 1 - 3.

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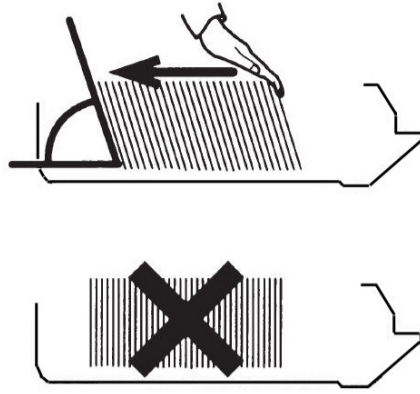
## REPLENISH NMD100 CASSETTE

1. When prompted via Management Functions, remove cassette by grasping handle and pulling from dispenser.
2. If cassette has a lock, use the security key to unlock cassette.
3. Open cassette by simultaneously pressing the green release button and lifting the lid. Flip lid back completely, allowing it to rest on flat surface.
4. Pull the packer plate to the front of the cassette (toward the handle). Ensure the packer plate is fully back. Maintain pressure on the packer plate as needed while loading notes. Refer to the sticker located on the inside cover of cassette for loading instructions.



**\*\*Note\*\***

Level the notes. Single notes should not protrude from the bundle. Make sure the bundle leans evenly against the plate.



5. Place the currency into the cassette. Allow at least one inch of clearance between the retracted packer plate and the currency. This will allow the packer plate to compress the currency. Do not overfill.
6. Release the packer plate against the notes.
7. Extended the white pawls on each side of packer plate.
8. Close cassette lid. Release button should pop out allowing the lid to mate cleanly with the body of the cassette. If applicable, lock cassette with key.
9. Using handle, slide the cassette into the dispensing mechanism. Make sure cassette is seated firmly.
10. Repeat steps for remaining cassettes.
11. Continue with Cassette Close or other procedure via Management Functions.